



COWETA COUNTY

**Doggie Day Out**  
**Participant Manual**

# WELCOME!

First and foremost, THANK YOU for gifting your time to our shelter dogs! By taking them out for just a few hours a day, our four-legged friends can exert pent up energy as well as be mentally stimulated to new experiences and people. As a result of Doggie Day Out, our dogs are less anxious or exuberant when they meet potential adopters and they gain useful skills that they wouldn't get from just sitting and waiting in the shelter. Another added bonus is that people who are not likely to come into shelters are still able to see our available animals!

## **Important Phone Numbers and Contacts**

Coweta County Animal Services: **770.254.3735**  
AnimalServices@coweta.ga.us

Rebecca Bradley, Shelter Coordinator

Email: rbradley@coweta.ga.us

Available: Monday-Friday 8-5

Lt. Bush, Animal Services Supervisor

Email: tbush@coweta.ga.us

Available: Monday-Friday 8-5

## BEFORE YOU PICK UP YOUR DOG:

1. Be prepared for anything. Remember, we don't know what many of these dogs have been through. We don't know their past, we don't know how they have been treated, we don't know how their living situation was, and most importantly, we don't know their true personality. All we do know is what we see here at the facility. We try our very best to match you with a dog that we think will do well with you, but the dog may have a very different personality once they are comfortable.
2. Remember that the dog must always be under control of an adult 18 years of age or older. While we welcome family outings, the leash must always be held by an adult and dogs and children should never be left unsupervised.
3. Ready your car with the appropriate amount of space for your dog. Depending on the dog, you may need enough space for a size appropriate crate, a friend to help contain your dog to the back seat, or a barrier to avoid your dog from getting to the driver and passengers' seat.
4. The goal of our day trips is to give your dog a break from the shelter and some one-on-one time with humans. Although most of our shelter dogs do well with other dogs and enjoy doggie playtime, we prefer these field trips be geared toward interacting with humans and not with other dogs. Maintain a twenty (20) feet distance from other dogs while out in public.

If your objective on a Doggy Day Out field trip is to potentially adopt a pet and you want to gage how your dog will interact with other animal(s) at your home, you must notify Animal Services of this intent prior to leaving the Coweta County Animal Shelter and obtain approval of any such introductions. Coweta County Animal Services is not liable for the treatment or cost of vet bills incurred for your own pets at your private veterinarian.

5. If you plan to take your dog home, please check your fence line and property for holes, loose planks, poisonous plants, foxtails, and dangerous household items. Even if you have/had a dog that has never gotten loose, please don't assume that your property is secure. We don't know the history of most dogs we place and the majority of them were strays.

## IF YOUR DOG GETS LOOSE:

Sometimes despite our best intentions, a dog will get loose. Please try not to panic. If you can see your dog, try calling them. Some of our more social guests may come right to you, but very often even social dogs get frightened once they get loose. You may be more successful calling them to get their attention and then walking in the opposite direction, kneeling and digging in the dirt like you've just found something extremely interesting. Reaching for a scared dog will often cause them to bolt and can also result in a bite, so please use caution and only reach for the dog if you feel you can safely do so. If the dog is in an area that is secured but is so scared that they are growling at you, please call us so that we can help! If the dog is already in a flat out run and is panicked, they may not respond to you at all. Please try following them from a distance so that you can see the direction they are going and hopefully catch up to them once they have slowed down. If they enter a yard, garage, etc., please secure the area to make sure they can't bolt again before attempting to lure them to you. We understand that every circumstance is different and that luring your dog to you may not be possible, please call us if this is the case!

## IF A BITE OCCURS:

If the dog bites anyone (you included) we need to know right away. If the dog bites a stranger, please take all of their information so that we can contact them to fill out the appropriate paperwork. We will need you to document what happened, the location and severity of the wound. **We will also need to follow state laws for quarantine.** A bite is not an automatic reason for euthanasia, so please do not hesitate reporting it. If you are seeing any signs of aggression, even if it is very minor, please contact the Coweta County Animal Services at **770-254-3735** immediately.

## IF SOMEONE IS INTERESTED IN ADOPTING:

If you encounter someone who is interested in adopting your dog, please give them the dog's business card so that they may follow up. You can also direct them to contact Coweta County Animal Services at **770-254-3735**. In general, the adoption fee for all dogs is \$25 and includes: Spay/Neuter, microchip and initial vaccines. It is very important that we have adorable photos, and if possible, a great video of your dog. Please share those at [animalservices@coweta.ga.us](mailto:animalservices@coweta.ga.us). We need your help to make sure your dog is seen as much as possible.

## AS A PARTICIPANT, YOU MUST AGREE TO:

- The dog may not leave Coweta County
- Have the dog under YOUR supervision at all times
- Never leave children unattended with any dog
- Never allow a child under 18 to hold the leash or be in physical control of the dog
- Inform us if the dog bites anyone (you included) right away
- Maintain a twenty (20) foot distance from other dogs while walking or in public – no dog-to-dog intros.
- Keep the dog on leash unless confined in your home/back yard
- Do not take the dog to off-leash dog areas, dog parks, or do dog introductions while on your trip.
- Pick up and return the dog at the agreed upon times.
- Transport the dog in a safe manner by either being in a crate or safely restrained in a back seat.
- Keep the dog offsite (aka do not walk it around the Coweta County Animal Shelter)
- Report any behavior or medical concerns to your coordinator
- Keep the dog safe by providing adequate rest, shade, shelter, and water
- Utilize only positive reinforcement training (do not verbally or physically punish the dog)
- Have a cell phone with you at all times that can be used to contact you.
- Present the dog in a positive way to potential adopters and members of the public

## Woo-Hoo!! Doggie Day Out!!

**We love to see and hear about your adventures from your doggie day out field trip and pictures of your day can help your dog find an awesome forever home.**

If you post pics on social, please tag us:



**Facebook.com/Coweta County Animal Services**



**@cowetacountyanimalservices**

**You can also send photos to: [animalservices@coweta.ga.us](mailto:animalservices@coweta.ga.us)**

# In case of an emergency

Please call **770-254-3735** and return dog immediately

**\*\*\* Any medical expenses must be approved by Animal Services. Charges incurred without approval will be at your own expense. \*\*\***

## **Emergencies that require immediate attention:**

- Sudden or blowout diarrhea where dog has no control at all
- Temperatures over 104 degrees
- Extreme dehydration – if you pinch the skin and skin remains tented for 5 seconds. (The eyes may appear to be sunken in. The gums will feel dry or tacky.)
- Excessive vomiting, vomiting blood or green or yellow bile
- Vomiting combined with diarrhea and lethargy
- Difficulty breathing, very shallow or labored breathing
- Extreme lethargy – dog is barely moving or not moving at all
- Swelling of the face or eyes
- Ingestion of something toxic
- Broken bone(s)
- Seizures
- Uncontrolled bleeding
- Sudden disorientation or incoordination
- Anything else that makes you think that your dog is in pain or in danger of passing away

**Non-emergency concerns can be noted at the time of drop off**

# Doggie Day Out Volunteer Information

Date: \_\_\_\_\_

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_

Email Address \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

## **Key Questions:**

1. What is your level of experience?
  - Never owned a dog
  - Owned a dog but have not completed obedience training
  - Have completed basic obedience training with a dog
  - Have completed intermediate training with a dog
2. What type of outings do you plan on having?
  - Trips to your home: Apartment \_\_\_\_ House \_\_\_\_ Fenced Yard \_\_\_\_
  - Hikes/Local Parks
  - Coffee/shopping
  - Activities involving water
  - Other \_\_\_\_\_
3. Preference details (check all that apply):
  - Size/Weight: Small \_\_\_\_ Med \_\_\_\_ Large \_\_\_\_
  - Energy Level: Low \_\_\_\_ Med \_\_\_\_ High \_\_\_\_
4. Needs (check all that apply):
  - Doggy seat belt
  - Poop bags
  - Other \_\_\_\_\_
5. Any Additional information we should know?

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COWETA COUNTY ANIMAL SERVICE'S DOGGIE DAY OUT  
PROGRAM VOLUNTEER AGREEMENT AND RELEASE

Thank you for your interest in Coweta County Animal Services (CCAS) Doggie Day Out program. Doggie Day Out is a unique program that allows volunteers to take shelter dogs for a day-long outing. By participating in the Doggie Day Out program, I agree to the following:

I understand that volunteering with CCAS may require me to come in contact with animals, and that there are risks associated with my volunteer activities, including but not limited to dog bites and/or scratches. I assume the risks and accept personal liability for any damages that might occur as a result of my volunteer activities. I HEREBY IRREVOCABLY RELEASE COWETA COUNTY, AND ITS OFFICERS, DIRECTORS, EMPLOYEES, AGENTS, AND VOLUNTEERS (collectively referred to as "Released Parties") FROM ANY AND ALL CLAIMS I MAY HAVE, OR WHICH MAY HEREAFTER ACCRUE TO ME, AGAINST RELEASED PARTIES FOR PERSONAL INJURY, INCLUDING DEATH, AND ALL PROPERTY DAMAGE OR LOSS, ARISING OUT OF MY VOLUNTEER ACTIVITY WITH COWETA COUNTY ANIMAL SERVICES.

I hereby agree to indemnify, defend and hold the Released Parties harmless from any and all liability, losses, damages, judgments, or expenses, including attorneys' fees, that the Released Parties may sustain in connection with any third-party claims that arise out of my volunteer activities, whether such volunteer activities occur on CCAS premises, at my home, or elsewhere.

I UNDERSTAND THAT CCAS DOES NOT ASSUME ANY RESPONSIBILITY FOR OR OBLIGATION TO PROVIDE FINANCIAL ASSISTANCE OR OTHER ASSISTANCE, INCLUDING BUT NOT LIMITED TO MEDICAL, HEALTH, OR DISABILITY INSURANCE OF ANY NATURE IN THE EVENT OF MY INJURY, ILLNESS, OR DEATH, OR DAMAGE TO OR LOSS OF MY PROPERTY. I UNDERSTAND THAT CCAS DOES NOT PROVIDE WORKERS COMPENSATION INSURANCE FOR VOLUNTEERS. AND HEREBY EXPRESSLY WAIVER ANY CLAIM FOR COMPENSATION OR LIABILITY ON THE PART OF CCAS IN THE EVENT OF ANY INJURY OR MEDICAL EXPENSE.

I agree that if I volunteer to transport any CCAS animal(s) in my personal vehicle for any purpose, I will 1) maintain at least the state-required minimum amounts of automobile insurance on the vehicle, and 2) release, indemnify and hold the Released Parties harmless from any claims arising from and/or related in any way to such animal's presence in my vehicle.

I acknowledge and understand that I am a volunteer of CCAS. I am not eligible for CCAS Workers' Compensation or any other type of compensation or employee benefit in connection with my volunteer activities.

By using the CCAS hashtag in the images and other content I post on my social media accounts related to my volunteer activities, I hereby grant CCAS a non-exclusive, fully paid, worldwide, perpetual license to use, modify, publicly perform, publicly display, and reproduce my photographs, name, and likeness solely for marketing and promotional purposes.

I certify that I am 18 years of age or older. I have received and read CCAS current version of the Doggie Day Out Manual and agree to abide by its requirements and guidelines. Further, I specifically agree to the following:

1. To care for and treat humanely any CCAS dog in my possession.
2. To keep the dog on leash unless confined in my home or securely fenced yard.
3. To use reasonable care to ensure the safety and well-being of the dog in my care, the safety of other dogs, and the people the dog comes into contact with.
4. To contact CCAS if the dog exhibits symptoms that indicate a serious condition. Please see CCAS Doggie Day Out Manual for examples of potential emergencies.
5. To keep the dog under my direct supervision at all times during the volunteer activity.
6. To immediately notify CCAS in the event of a missing or injured dog, if the dog bites any person or animal, or any other injury or accident that I witness or experience resulting from my volunteer activities.
7. That all dogs are the property of CCAS and shall not be sold, given away, or otherwise relinquished without prior approval of CCAS authorized personnel.
8. To provide any change of my personal information, such as name, address, or phone number.

I understand that this Doggie Day Out Volunteer Agreement and Release is binding on my heirs, assigns and legal representatives. This Doggie Day Out Volunteer Agreement and Release form is executed by me voluntarily and without reliance upon any representation by any person.

**By signing below, I acknowledge and represent that I have read and understood the foregoing release, sign it voluntarily, and agree to the indemnity and waiver of liability above.**

\_\_\_\_\_  
Volunteer's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
CCAS Animal Shelter Coordinator

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**INTERNAL USE ONLY:**

\_\_\_ Copy of Volunteer's driver's license attained or on-file.



I, \_\_\_\_\_, understand that by participating in Coweta County Animal Services (CCAS) Doggie Day Out (DDO) that I am taking full responsibility for this dog while on our outing. This means:

- I am legally liable for this dog: \_\_\_\_\_ (dog's name)  
\_\_\_\_\_ (dog's ID Number)
- I have read and understand that I am obligated to the rules set forth in the Doggie Day Out Participant Manual
- I have read, understand, and signed the Coweta County Animal Service's Doggie Day Out Program Volunteer Agreement and Release.
- **Dog must remain on leash and with licensed collar/harness for the duration of the trip**
- **If any concerns arise while the dog is in my care, including if the dog becomes injured, gets loose, or is suspecting of overheating, I will immediately contact CCAS using the information providing to me and will follow all instructions given.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Email Address