

Conditional Use Permit Request Application
TO THE COWETA COUNTY BOARD OF ZONING APPEALS

A PRE-SUBMITTAL MEETING SHALL BE SCHEDULED NO LATER THAN ONE (1) WEEK PRIOR TO THE APPLICATION DEADLINE

Name of Applicant: _____

Address of Applicant: _____

Phone No.: _____ E-mail address: _____

Address or Location of Property: _____

Tax I.D. #: _____

Definition of Conditional Use: A use which may be permitted within a zoning district subject to meeting those conditions contained in this ordinance or required and approved by the Board of Commissioners. Please provide the following information with a Conditional Use Request:

(1) Ordinance listing for proposed use: Article _____ Section _____ Item _____

Brief description of requested use: _____

(2) If applicable, provide information such as:

Square feet of building: _____ Sanctuary sq. ft., if applicable: _____

Total of distance from property lines in feet: _____

Acreage: _____

Total parking spaces: _____

Septic system/well locations: _____

Staff or student size: _____

Maximum members: _____

Number of animals: _____

Exterior Building Materials: _____

(3) Copy of Warranty Deed

(4) Legal Description corresponding with district boundary area of Conceptual Site Plan.

(5) Plat of the property indicating the following (**1 hard copy** and an electronic file of plat in PDF or JPEG format)

(a) A correct scale and north arrow;

(b) The proposed land use and building outline as it would appear should the Conditional-Use Permit application be approved;

(c) The present zoning classification of all adjacent parcels;

(d) The building outline and maximum proposed height of all buildings and distance from all property lines;

(e) The proposed location of all driveways and entry/exit points for vehicular traffic, using arrows to depict direction of movement;

(f) The location of all required off-street parking and loading areas, septic tank/drainfield lines and well location if applicable;

(g) Required yard setbacks appropriate dimensions;

(h) The location and extent of required buffer areas, depicting extent of natural vegetation and type and location of additional vegetation if required; and

(i) The location of the 100-year floodplain, any water impoundments, detention ponds, and/or utility easements.

(6) Submit one (1) hard copy and an electronic version of professional renderings of structures to be placed on the site stating the exterior building materials. There is no requirement that the rendering be in color or be drawn to exact scale.

(7) If applicant is not owner of property, a notarized statement must be submitted from property owner(s) giving the applicant permission to file the Conditional Use Application.

(8) Application Fee (see attached Fee Schedule)

Date Filed: _____ **Signed by:** _____

Print Name: _____