

# RECORDS REQUEST

## COWETA COUNTY SHERIFF'S OFFICE

560 GREISON TRAIL NEWNAN, GA 30263

Phone: 770-253-1502 | Fax: 770-254-1043

[ccsoopenrecords@coweta.ga.us](mailto:ccsoopenrecords@coweta.ga.us)

[www.coweta.ga.us](http://www.coweta.ga.us)

Requestor's name:
Requestor's address:
Requestor's phone & email:

Incident Report     Video     Other

CASE NUMBER: \_\_\_\_\_ If case number is unknown, fill out next section.

Date	Location of Incident	Type of Incident	Your Involvement

If you want all reports for an address or person describe below:

The **first 5 minutes** of time involved in searching, reviewing, redacting and copying are free.

**Cost is then \$21.29**

Copies are \$0.10/page

CD/DVD \$10.00ea plus time over 15 minutes

\*I agree to pay the costs involved in processing this request. **Signature:** \_\_\_\_\_

### Official Use Only

Amount due:
Released by:
Date released: