



COWETA COUNTY

BUSINESS LICENSE

22 East Broad Street
Newnan, Georgia 30263
Phone 770-254-2626
Fax 678-854-0021
coweta.ga.us
jmthompson@coweta.ga.us

Enclosed please find your 2019 Coweta County Business & Occupation Tax Renewal Forms.

1. **Please submit the following with the attached renewal form:**
 - a. One of the following must be submitted at the time of renewal:
2018 tax return / 2018 profit & loss statement / 2018 revenue statement
 - b. S.A.V.E affidavit, attached
 - c. E-Verify affidavit, attached

2. **Please submit the following if applicable to your business:**
 - a. Current State License
 - b. Current Federal license
 - c. Current Dept. of Agriculture Inspection
 - d. Current Health Department Inspection
 - e. Current Amber Light Permit

3. **We are currently updating our software, please update any information and add your e-mail to the attached renewal form.**

4. **If you have sold your business** both old and new owners must come in to complete paperwork.

5. **If you have closed your business**, please note on form when business was closed, complete Section II and return renewal forms and check for amount of tax due. **DO NOT** submit the \$35.00 administration fee.

6. **If you have moved**, call for instructions.

**YOUR BUSINESS LICENSE RENEWAL WILL BE RETURNED IF YOU DO NOT
SUBMIT ALL PAPERWORK AT TIME OF RENEWAL.**

Renewal forms, attachments and fees will be accepted after January 1, 2019. Renewals postmarked or received after April 15, 2019 will be considered late and penalties & interest will be added to amount due. After April 15, 2019, we will NOT accept renewals by mail and you will be considered to be operating a business without a license.

Please mail all forms with appropriate fees to:

**Coweta County Business Tax Office
22 East Broad Street RM# 229
Newnan, Georgia 30263**

If you have any questions, please contact the Business Tax Office at (770) 254-2626.

Thank you.